

Young Apprenticeship Certification Request for: Cohort 6 - September 2009 Start to July 2011 Finish

IMI Young Apprenticeship certificates are free of charge to all approved delivery partnerships. Please complete the following information for all relevant cohorts.

Partnership Name:	
Lead Partner Name:	
Lead Partner contact name:	
Lead Partner Address:	
Lead Partner contact email address:	
Lead Partner contact telephone no:	

Cohort	Number Originally Enrolled	Number Achieving	Number of Early Leavers	Number of Non Achievers	Number of Employers Participating
2010 Cohort 7		N/A			
2009 Cohort 6					
2008 Cohort 5					
2007 Cohort 4					
2006 Cohort 3					
2005 Cohort 2					
2004 Cohort 1					

We would like to gather information relating to Young Apprentices who complete the programme. In relation to your cohort 6 learners who completed their Young Apprenticeship in July 2011, to the best of your knowledge, please identify the progression routes:

Studying GCSE's or any other Level 2 programme	Studying A level's or any other Level 3 programme	On an Apprenticeship Programme	In Work	Other – please specify	Unknown

What have been the main reasons for early leavers on the Young Apprenticeship Programme?

Please complete the following information for all Cohort 6 Young Apprentices who are achieving the full programme:

Name of Young Apprentice	Number of Work Placement Days Completed	Level 2 Qualification Obtained (please provide name of the Level 2 qualification obtained including awarding body and registration number if known)

* Add in additional row if required

Please complete the following information for all Cohort 6 Young Apprentices who left the programme early without achieving the full programme:

Name of Young Apprentice	Reason for leaving the programme early

*Add in additional rows if required

Please complete the following information for all Cohort 6 Young Apprentices who have completed the two year programme but not achieved the full programme e.g. non achievement of required work experience but achievement of Level 2 qualification or non achievement of Level 2 qualification, but achievement of work experience:

Name of Young Apprentice	Reason for leaving the programme early

*Add in additional rows if required

I confirm that the information above is correct to the best of my knowledge and that certificates are only being claimed for Young Apprentices who have completed the full Young Apprenticeship programme, which includes an approved motor vehicle Level 2 qualification and 50 days of work experience.

Name _____ Signature _____ Date _____

Please return this form via email to laurab@motor.org.uk along with a hard copy that is signed via post to:

Laura Beattie
 IMI
 Fanshaws
 Brickendon
 Hertfordshire
 SG13 8PQ