THE INSTITUTE OF THE MOTOR INDUSTRY

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

The Institute of the Motor Industry
Fanshaws
Brickendon
Hertford
SG13 8PQ

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society

Address .....

..... Postcode.....

Originator's Identification Number

9	3	0	1	6	1

Reference Number / Membership Number

FOR IMI AND MEMBER OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society
Note: accounts must be UK registered

Payment options: I wish to pay

Annually ☐ Quarterly ☐ 10 monthly instalments ☐

Instruction to your Bank or Building Society

Please pay The Institute of the Motor Industry Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Institute of the Motor Industry and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

.....

.....

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change The Institute of the Motor Industry will notify you FIVE working days in advance of your account being debited or as otherwise agreed.
- If an error is made by The Institute of the Motor Industry or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.